



The Tutbury Practice Patient Forum Newsletter December 2019

- **Who are we?**

The Patient Forum has been set up for over 11 years and meets every two months in the Tutbury Village Hall, (situated next to the Health Centre). The group has grown from the initial 4 people, managed by the Practice, into an autonomous group of 20+ members. The meetings are also attended by representatives of the Practice and local Pharmacies. This enables meaningful discussions to be held on many aspects of running the Practice and the issues that they and the patients may have. Our aims are to maintain the quality of care and to work with the Practice on moving forward in these challenging times. We also have representation on both the East Staffs District Patient Engagement Group and the East Staffs Clinical Commissioning Group, (ESCCG), Patient Board. This means we can keep all members updated on both NHS and ESCCG decisions / commissioning plans that could have an impact on the Practice and /or its patients. In addition, our members also are involved in a large number of activities within the community and beyond.

- **Who are the Patient Forum Officers?**

The following were elected to serve as the Forum Officers for 2019

Chair: Mrs Jayne Gormley
Vice Chair: Mrs Rita Ross
Secretary: Mr John Bridges.
Mobile No: 07590379892
E-mail: bridgesjohn763@gmail.com

Under the Constitution, the Forum Officers are elected each year at the AGM which is held prior to the January meeting. The nomination forms will be available inside the rack at the side of the Forum noticeboard, situated within the foyer entrance to the Health Centre.

- **Representatives who attend the East Staffs District Patient Engagement Group:**

Susan Adey-Rankin (SAR), John Bridges (JB), and Brenda Welch (BW).
SAR and JB are the current Chair and Vice Chair of the District Group as well as being on the East Staffs Clinical Commissioning Group Patient Board, JB currently the Vice Chair of that Board.

- **Meeting Dates:**

All meetings for 2019 have now been held. At the last meeting, November, the new dates for 2020 were agreed and are as follows:

Wednesday	January 15th	1pm – 3pm
Wednesday	March 11th	1pm – 3pm
Wednesday	May 20th	1pm – 3pm
Wednesday	June 24th	6.30pm- 8.30pm
Wednesday	July 15th	1pm – 3pm
Wednesday	September 16th	1pm – 3pm
Wednesday	November 18th	1pm – 3pm

The meetings are held in the Village Hall, Monk Street, Tutbury. Any patient registered with the Tutbury Practice can attend. We have decided to hold an evening meeting in June so that members of our Virtual Group hopefully will be able to come along. If this proves successful, then it may be possible to hold a further evening meeting later in the year.

- **Quiz Nights**

The Forum continue to hold the bimonthly quiz nights at the Tutbury Club in the High Street. The quizzes start at 8pm and are run by our enthusiastic quizmaster Chris with refreshments prepared by Rita and John. 2019 was the most successful year to date with the November quiz night the largest ever with 90 people present and £323 being raised. Since the start these quizzes have to date raised **£7571.26** for specific Forum projects and local health related charities.

The quiz nights for 2020 are as follows:

Friday	31st January
Friday	20th March
Friday	15th May
Friday	17th July
Friday	11th September
Friday	13th November

Entrance fee is £2 per person, inclusive of refreshments, with a maximum 5 people per team. There is a Raffle and Prizes for the top and bottom teams. Quiz nights open to everyone so come along and have a fun night.

- **Update on the Forum Aims and Objectives for 2019**

In January 2019 we set several aims and objectives for the year. These are shown below with an update on where we are year to date highlighted in blue.

- a. Continue and grow the excellent relationships with the Practice. **Continuous**
- b. Complete the installation of a bench for people outside the Health Centre.

Installer found. **Bench installation currently taking place and will be completed w/c 9th Dec.**

- c. Look into the purchase and installation of a cycle rack. **2 cycle storage brackets purchased, being installed w/c 9th Dec.**
- d. Continue the quiz nights. **The 7 quiz nights have been held and a total of £1543.40 raised throughout the year.**
- e. Support and sponsor the Practice with the Carers Event in June. **This took place on 12th June and was very successful. Congratulations to Zoe, Carers lead for the Practice.**
- f. Hold a 5th Annual Health Event at deFerrers for Year 10 students. **Unfortunately, although this was planned for July 2019 the Academy cancelled the event. This meant the 2019 Year 10 student intake have missed out. It is hoped we can hold one in 2020.**
- g. Ensure all our patients and the wider community are kept updated on Health decisions that affect us. **Constant updating including East Staffs CCG, Virgin Care Improving Lives, University Hospitals of Derby and Burton and Together We Are Better and all other health related matters.**
- h. Promote the use of Patient on-line and other Electronic Services. **Ongoing**
- i. Continue to work with the Practice to reduce the do not attend figures. **Continuous**
- j. Ensure Forum input on the Practice website is up to date. Due to confidentiality the website can only be updated by the Practice. **Unfortunately, due to time pressures, this has meant the website is "behind". During 2020 the Forum will investigate setting up its own website with a link to the Practice website**
- k. Carry out a Patient Survey. **This was carried out late October / early November. In terms of people taking part, 541, it was by far the best survey we had undertaken. All the information gathered has now been written up. The procedure now is that the report goes to the Practice with a meeting being held early January 2020 to go through the findings. Meanwhile, the draft report to date will be placed into the waiting room for people to review.**
- l. Continue to invite speakers to the Forum meetings. **During 2019 we have had the following speakers-**
 - January The Community Engagement Network Lead for Everyone Health.
 - March First Call Sales and Marketing Manager, Trent and Dove.
 - May Community Engagement/ Supportive Care Manager. St Giles Hospice.
 - October Judith Parry, Places of Welcome Facilitator and Toolbox.
 Claire Dearden, Medicines Optimisation Manager, Staffs & Stoke CCG.
 - November Draft Patient Survey Analysis Presentation.
- m. In May 2019 the Forum had been shortlisted as a finalist to receive an award at the Annual Volunteer Star Awards. This was for the category of East Staffordshire Volunteering Support for Young People by a Team or Individual Award and it had been based on our previous work with Year 10 students at the deFerrers Academy. This was an evening celebration aimed at publicly recognising and celebrating the

valuable contribution volunteer's play in supporting our community. At the awards ceremony in June we were proud to be chosen as the winners of this award. In addition, the Forum Secretary received the Volunteer of the Year Award.

- **Where can you locate information regarding the Patient Forum?**

Information on the Patient Forum can be found as follows:

- a. We have our own notice board, which is situated on the left-hand side wall as you enter the front foyer of the Health Centre. At the side is also a leaflet holder.
- b. These show information on;
 - (i) Who are the 2019 Forum Officers?
 - (ii) How to contact the Forum Secretary.
 - (iii) Forum Constitution.
 - (iv) Forum Meeting Dates 2020.
 - (v) Forum Quiz Nights 2020.
 - (vi) National Association for Patient Participation Membership Certificate for 2019.
 - (vii) Support Staffordshire Membership Certificate.
 - (viii) Location of the Community Defibrillators.
 - (ix) Tutbury Practice Patient Forum / Virtual Group membership registration form.
 - (x) Other relevant information as and when appropriate.
- c. Within the waiting room and situated in a document holder at the side of the Patient Library bookcase are the following folders
 - (i) Copies of Patient Forum Meeting Minutes.
 - (ii) Copies of the National Association for Patient Participation, (NAPP), monthly e-bulletins.
 - (iii) Draft report of the 2016 Patient Survey.

If you require any further clarification on any of the information within this newsletter, or wish to have other topics included in future editions please contact the current Secretary:

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MAY WE TAKE THIS OPPORTUNITY IN WISHING YOU, YOUR FAMILIES AND FRIENDS A HAPPY FESTIVE SEASON AND THANK YOU FOR YOUR SUPPORT DURING 2019