



## The Tutbury Practice Patient Forum Newsletter May 2019

### Who are we?

The Patient Forum has been set up for over 11 years and meets every two months in the Tutbury Village Hall, (situated next to the Health Centre). The group has grown from the initial 4 people, managed by the Practice, into an autonomous group of 20+ members. The meetings are also attended by representatives of the Practice and local Pharmacies. This enables meaningful discussions to be held on many aspects of running the Practice and the issues that they and the patients may have. Our aims are to maintain the quality of care and to work with the Practice on moving forward in these challenging times. We also have representation on both the East Staffs District Patient Engagement Group and the East Staffs Clinical Commissioning Group, (ESCCG), Patient Board. This means we can keep all members updated on both NHS and ESCCG decisions / commissioning plans that could have an impact on the Practice and /or its patients. In addition, our members also are involved in a large number of activities within the community and beyond.

In June 2018, the Forum became members of Support Staffordshire, the first Practice Patient Participation Group to do so. Support Staffordshire was established on 12 January 2015 following the historic merger of six Community Voluntary Services partners across Staffordshire. They support all Voluntary, Community and Social Enterprise member organisations in three main ways:

The Advancement of Volunteering for All

Support and Development Services to VCSE Organisations including Start-ups

Facilitating Collaboration, Voice and Representation

### Who are the Patient Forum Officers?

The following were elected to serve as the Forum Officers for 2019

Chair: Mrs Jayne Gormley  
Vice Chair: Mrs Rita Ross  
Secretary: Mr John Bridges.  
Mobile No: 07590379892  
E-mail: [johnbridges1972@gmail.com](mailto:johnbridges1972@gmail.com)

### Representatives who attend the East Staffs District Patient Engagement Group:

John Bridges and Brenda Welch

### Remaining Meeting Dates 2019

Wednesday	July 17th	1pm – 3pm
Wednesday	September 18th	1pm – 3pm
Wednesday	November 20th	1pm – 3pm

All patients of the Tutbury Practice are invited to attend the Forum meetings.

## Quiz Nights

The Forum continue to hold the bimonthly quiz nights at the Tutbury Club in the High Street. The quizzes start at 8pm and are run by our enthusiastic quizmaster Chris with refreshments prepared by Rita and John ably assisted by our junior assistants Alex and Naomi. These quizzes have to date raised £ for specific Forum projects and local health related charities.

The remaining quiz nights for 2019 are as follows:

**Friday July 19<sup>th</sup> 8pm start. Maximum 5 people per team.**

**Friday September 13<sup>th</sup> 8pm start. Maximum 5 people per team.**

**Friday October 18<sup>th</sup> 8pm start. Maximum 5 people per team.**

**Friday November 8pm start. Maximum 5 people per team.**

Entrance fee is £2 per person inclusive of refreshments. There is a Raffle and Prizes for the top and bottom teams. Quiz nights open to everyone

## Our Aims and Objectives for 2019

In January 2019 we set several aims and objectives for the year. These are shown below with an update on where we are year to date highlighted in blue.

- Continue and grow the excellent relationships with the Practice. **Continuous**
- Complete the installation of a bench for people outside the Health Centre. Installer found
- Look into the purchase and installation of a cycle rack.
- Continue the quiz nights. **7 quiz nights arranged 3 already held Further ones July, Sept, Oct and Nov**
- Support and sponsor the Practice with the Carers Event in June. **All arranged for 12<sup>th</sup> June**
- Hold a 5<sup>th</sup> Annual Health Event at deFerrers for Year 10 students. **This has been arranged for the 15<sup>th</sup> and 16<sup>th</sup> July.**
- Ensure all our patients and the wider community are kept updated on Health decisions that affect us. **Constant updating including East Staffs CCG, Virgin Care Improving Lives, University Hospitals of Derby and Burton and Together We Are Better and all other health related matters.**
- Promote the use of Patient on-line and other Electronic Services. **Ongoing**
- Continue to work with the Practice to reduce the do not attend figures. **Continuous**
- Ensure Forum input on the Practice website is up to date.
- Carry out a Patient Survey
- Continue to invite speakers to the Forum meetings. **To date we have had the following**

January	The Community Engagement Network Lead for Everyone Health.
March	First Call Sales and Marketing Manager, Trent and Dove.
May	Community Engagement and Supportive Care Manager. St Giles Hospice.

## General Data Protection Regulations May 2018

The new regulations came into force for all organisations across the EU as from the 25th May 2018. If people are regularly involved with the work of the Tutbury Practice Patient Forum and associated Health organisations, by regularly receiving correspondence from us, we have to

contact you on how we hold and manage your contact information.

Currently, your information is:

- Only known to the elected officers of the Forum.
- Is stored on the computer system held by the Forum Secretary.
- The system is password protected and has a Total Protection System installed.
- On certain occasions you may be contacted via the Secretaries mobile system. This phone is also password protected and has the same Total Protection System installed.
- If anyone wishes their data to be removed this will be done. After this deletion no further correspondence concerning the Forum and associated Health organisations will be sent to that person.
- The person(s), who made the request to be deleted, can ask to be re-entered into the data base. However, in order for this to take place the person(s) have to complete the Consent form and send to the Forum Secretary.
- When contacting the whole membership via a group email this will be done by “blind copy” so that no one can see other contact details.
- If direct email with named contact(s) is received by the officers of the Forum, then it will be assumed that that person(s) have given their consent for any response to be with email details shown.

### **Where can you locate information regarding the Patient Forum?**

Information on the Patient Forum can be found as follows:

- We have our own notice board, which is situated on the wall as you enter the Health Centre. At the side is also a leaflet holder. These show information on;
  - (i) Who are the current Forum Officers?
  - (ii) How to contact the Forum Secretary.
  - (iii) Forum Constitution.
  - (iv) Forum Meeting Dates 2019.
  - (v) Forum Quiz Nights 2019.
  - (vi) National Association for Patient Participation Membership Certificate 2019.
  - (vii) Support Staffordshire Membership Certificate.
  - (viii) Location of the Community Defibrillators.
  - (ix) Tutbury Practice Patient Forum / Virtual Group membership registration form.
  - (x) Other relevant information as and when appropriate.
- Within the waiting room and situated in a document holder at the side of the Patient Library bookcase are the following folders
  - (i) Copies of Patient Forum Meeting Minutes.
  - (ii) Copies of the National Association for Patient Participation, (NAPP), monthly e-bulletins.
  - (iii) Folder on General Forum Information and reports on the last Patient Survey and 2day deFerrers Academy Health Roadshow for Year 10 students.
- On the Tutbury Practice Website under the Patient Forum tab.

## What is the Forum involved in over the next few months?

- The Tutbury Practice and Patient Forum hereby invite you to our 3<sup>rd</sup> annual carers event. During this event you will be able to meet other people in similar situations and organisations that can support you.

**Wednesday 12th June 2019**

**Between 2pm & 4pm**

**The Tutbury Village Hall**

Please join us for a hot drink, slice of cake and a natter. If you would like any further information, please contact Zoe at the Tutbury Practice or John Bridges, Forum Secretary. Let's make a difference together, you're not on your own!

- The Patient Forum will be conducting a Patient Survey during July.
- On the 15<sup>th</sup> and 16<sup>th</sup> July we will be holding our 2day deFerrers Health Roadshow for Year 10 students. This year the 5 topics will be;  
Mental Health  
Body Image  
Dementia  
Bereavement  
Drugs and Alcohol
- Be involved in the various consultation processes that are going on throughout Staffordshire. This include
  - (i) Single Strategic Commissioning Organisation. The six Staffordshire and Stoke on Trent Clinical Commissioning Groups becoming one organisation
  - (ii) Share your experience of extended access to GP appointments questionnaire.

If you require any further information on any on the information within this newsletter, or wish to have other topics included please contact the

Forum Secretary John Bridges

Mobile 07590379892

Gmail [johnbridges1972@gmail.com](mailto:johnbridges1972@gmail.com)

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## STOP PRESS

Dear Tutbury Practice Patient Forum

### CONGRATULATIONS

#### YOU HAVE BEEN SHORTLISTED TO RECEIVE AN AWARD!

The annual Volunteer Star Awards is an evening celebration aimed at publicly recognising and celebrating the valuable contribution volunteer's play in supporting our community.

The judging panel have had a difficult task in reviewing all the nominations received and we are delighted to inform you that you have been shortlisted as a finalist for the East Staffordshire Volunteering Support for Young People by a Team or Individual Award. The winners will be announced and presented with their awards at the ceremony on Friday 7<sup>th</sup> June.

Support Staffordshire Volunteer Star Awards 2019