



**The Tutbury Practice Patient Forum Minutes of the Meeting
Wednesday 14th September 2022 between 2pm and 4pm.
Meeting held at Tutbury Village Hall.**

Present.

Patient Representation: JG Chair, SAR Deputy Chair, JB Secretary, ASS, BW, DB, CH, DM, ED, MM, BM

Practice Representation: Dr HS, Partner
RB, Practice Manager

1. Introduction and Welcome.

The meeting was opened by the Chair, JG, welcoming everybody present. Condolences were expressed to the Royal Family following the sudden death of Queen Elizabeth 2. Best wishes were also expressed to King Charles. Special thoughts were also given to our member CH following the death of her husband and fellow Forum member RH.

2. Presentation to Dr Skinner

The Chair, JG, welcomed Dr Skinner to the meeting. In January 2022 Dr Skinner had attended the virtual meeting and informed those present that after 25years he was leaving the surgery at the end of September 2022. The main purpose of today was to present Dr Skinner with a gift from the Forum. The Secretary, JB was asked to perform the honours. After a short speech, the gifts and card, including words of thanks and appreciation from many Forum members. Some of the members related stories of working with a “young” Dr Skinner when he started at the Burton General Hospital all those years ago.

Dr Skinner gave an emotional response thanking the members not only for the gifts but for the support over the years. It had been a difficult decision to make but had made the decision some 18months ago. The reasons behind the decision for leaving now included:

His eldest daughter had now finished her A levels

Completed 25years service

55years of age

Born and raised in Lincolnshire

His mum now in a care home at Boston, Lincolnshire with the onset of dementia.

His partner Sarah also lives in Lincolnshire along with 2 brothers and a sister out that way so “going back home”

In addition, the last couple of years during COVID had caused him, like most people, to re-evaluate life. 12years ago he had stopped his studies in medical education and now wished to go back to that area of his life.

Dr Skinner concluded by saying it had been a privilege to serve the patients of the practice and the tremendous relationship over the years with the Patient Forum. He is confident that both aspects will be well served moving forward.

Dr Skinner then left the meeting.

3. Apologies

Patient Representation: AG, NFS, MB, SB, JJ

4. Special Thoughts

On behalf of the Forum the Chair, JG, wished to express condolences and thoughts to our member CH following the death of her husband and fellow Forum member JS who had recently passed away suddenly.

5. Approval of the Minutes from the Meeting held on 13th July 2022.

There were no issues raised on the Minutes. BW proposed approval which was seconded by MM. The Minutes were signed by the Chair, JG, as being a true record of the proceedings.

6. Action Log Update.

- **Telephone System**

As reported, the new telephone message, suggested by the Forum has been introduced and the action had been closed.

AM mentioned that the information that informs you where you are in the queue appears to have been removed? The Practice Manager, RB, is aware and the fault has been reported to the service provider.

All other actions had been concluded.

7. Practice Update.

The Practice Manager gave the following update.

- **Staff**

The surgery now has a new registrar, Dr Ife Ogunduyli who is a local person. Dr Ife will be with the practice until August 2023. Dr Ife also knows the registrar at Dove River very well. We have also recruited a new salaried GP Dr Olu Adeniyani, who lives in the area approx. 45mins-1hour away. Dr Olu covers 4 sessions a week on a Wednesday and Thursday.

We have now recruited to cover the hours that Arwen used to provide on reception. Holly has taken on additional hours, and we have also recruited Kirstie Woodman. Kirstie was a Sales Office Manager in a commercial environment and has already become a great addition to the team.

Dr Pai is now our long-term locum when his duties at Peel Croft surgery allow.

Arwen, our Nurse Apprentice, will start at her studies at Stafford University in September for 2 days per week. She has settled into the nursing team at the surgery since becoming a member at the beginning of July.

- **Additional Roles Reimbursement Scheme**

Paula Lambe applied for the Care Coordinator role at the surgery, was interviewed and we are pleased to say was successful and is now employed as the Practice Care Coordinator. She will start this new role at the beginning of October, and we look forward to Paula working in this new role and coordinating the care for our patients. We have interviewed for an additional receptionist to fill Paula's role and hours.

As can be seen we have had a few new members of staff over the last few months so please bear with us whilst training is ongoing. Your patience and understanding during this period are most appreciated.

- **Registered Patient Numbers**

As of the 1st of September registered patient numbers stand at 8246 which is an increase on previous figures.

- **Mask Wearing**

We are still wearing masks at the surgery and masks are still mandatory for patients when entering the building unless they are exempt. Could we please ask patients when attending the surgery to please bring a mask with them.

- **Research**

RB informed the members that she has taken up a new role for the Primary Care Network, PCN, as Research Manager.

There followed a discussion on the various new roles including Social Prescribing within East Staffordshire. The following points were covered:

1. The Care Coordination role was advertised through the NHS jobs advert website. It is a role that looks after patients discharge letters, what people require and the referral process for additional help and equipment. It is specific practice based and employment is by the practice.
2. Research Manager, this role is for 2 days a week based at home and Mill View surgery. The other 3 days will be still as the Practice Manager at Tutbury. The role is to coordinate commercial and clinical side of the PCN. It is a self-funding post and covers all East Staffordshire patients.
3. Social Prescribing. East Staffordshire is falling behind the rest of Staffordshire as regards this role. St Giles held the contract for several social prescribers, but they have recently withdrawn their interest to concentrate on the core objectives of the organisation. Currently there are only 2 social prescribers in post, and they job share so in effect only 1 full time. There is talk of Burton Albion Community Trust being offered the contract by the PCN. Questions have been raised around this and how the additional social prescribers will be recruited. More will be known during October. RB mentioned that these positions would be advertised outside of a practice environment as not a clinical position. They may well appear on the NHS Advertising website.

Staff Update

Based on the changes within the Practice staff we have updated the previously sent out clinical staff list.

THE TUTBURY PRACTICE CLINICAL STAFF LIST – As at 01.10.2022

Dr Mike Salwey	GP
Dr Lucy Ambrose	GP
Dr Enas Darwish	GP
Dr Alison Shearman	GP
Dr Olu Adeniyah	GP
Dr Ife Ogunduyilie	GP Registrar
Dr Pai	Locum GP
Elaine Stokes	Nurse Manager
Lisa Smith	Practice Nurse
Katy Parr	Practice Nurse
Diane Thornewill	Specialist Practice Nurse Long-Term Conditions
Arwen	Nurse Apprentice
Adel Al-Rawas	Clinical Pharmacist
Gabrielle Kelly	Phlebotomist

8. COVID Vaccination Programme Update

The Pirelli vaccination centre is now gearing up for the autumn/winter COVID and flu vaccinations. This year the flu will be given, in most situations, at Pirelli instead of GP surgeries. We are initially targeting the 65+ age Cohort for their Autumn Boosters, using the New MODERNA BIVALENT Vaccine. This vaccine specifically targets the two Covid Virus strains, the Delta and Omicron which is the one that has been in the national press recently. Arrangements are also in place for those residents within care homes and the housebound.

9. Quiz Night Update

The Forum held a quiz night on 15th July. As discussed at the last meeting, the quiz was held in the Tutbury Village Hall with the decision taken to not provide food on the night, but people can bring their own food and drink. Although there was a low turnout and after taking out the running expenses £80 of medical supplies were able

to be purchased for Ukraine fund. The items were delivered to Trent Meadows Practice in Burton who were one of the local agents for collection of these types of donations. Another quiz night is planned for 30th September, again at the Village Hall and with people bringing their own food and drink. Already 50 people have registered their interest. The members agreed that from the monies taken 50% should go to the Scropton Riding School for the disabled.

10. Update on the new Integrated Care System, ICS

Staffordshire wide Patient Assembly.

The Deputy Chair, SAR, gave the following update

- There has been delays in getting this off the ground.
- 40 people will be involved.
- Require terms of reference to be drawn up and agreed upon.
- Will be application forms to join followed by interviews.
- Will consist of patients, charities, voluntary sector, hospital trusts etc
- Aim to meet quarterly!!
- There to hold the ICB to account
- Nothing like the previous Patient Board but told will be based on place and locality but at present no information forthcoming on what these terms mean.

In terms of the ICB/ICS they have not held

- any face-to-face meetings within the communities,
- no formal reporting mechanisms if anything requires escalation.

In conclusion it appears that although the new system is based on having the patient at the centre it appears that the patient will be told what the system wants them to know! The East Staffordshire Patient Board membership are still in contact with each other and the aim later in 2022 is to get together to discuss the future.

11. District Patient Engagement Group Meeting update

As mentioned last time the meeting planned for July was replaced by a face-to-face social/meeting/afternoon tea. This took place in August at the Pirelli stadium and involved some of the Patient Board. It was a successful get together and although a social occasion it gave the opportunity to discuss the way forward. The usual formal meeting will be on Thursday September 15th via zoom at which the topic of moving back to face-to-face meetings will be on the agenda.

12. Update from the East Staffs and Surrounds Diabetes UK Patient Network, (ESSDUKPN)

JB, Forum Secretary, who is also the Chair of the ESSDUKPN gave the following update:

The two major projects for 2022 are progressing well and we are being referred by the clinicians who work in the 3 new areas. Have built on the relationship with Burton Albion and Burton Albion Community Trust, and we have been given the opportunity to raise diabetes awareness, the profile of our patient network, and the partnership we have formed with them at one of the Burton Albion home matches. The match in question is on Saturday 12th November against Charlton, kick-off 3pm.

If anyone wishes to assist with this collection, we require 8 volunteers from 12noon until 2-45pm. As a thank you all volunteers will be given a ticket for the match and a car parking space on the ground. If you can assist, can you please inform me **as soon as possible** on bridgesjohn763@gmail.com or **Mobile 07590379892**

13 Virtual Group Update.

The only comment received was from NFS who wished to pass on her thanks to: Dr Skinner for his care and commitment to the Tutbury patients, the Practice and the Forum for everything that they do for the patients.

14. Any Other Business

There were no topics sent to the Secretary, JB, under this section.

15. Date of the Next Meeting

The next meeting will take place on Wednesday 16th November 2022. This will be a face-to-face meeting held at Tutbury Village Hall between 2pm until 4pm. The meeting was then closed by the Chair, JG, who thanked all members for their contributions to the discussions at the meeting.