



**The Tutbury Practice Patient Forum Minutes of the Meeting  
Wednesday 16<sup>th</sup> November 2022 between 2pm and 4pm.  
Meeting held at Tutbury Village Hall.**

**Present.**

**Patient Representation:** JG Chair, SAR Deputy Chair, JB Secretary, BW, MB, DB, DM, SB

**1. Introduction and Welcome.**

The meeting was opened by the Chair, JG, welcoming everybody present.

**2. Apologies**

**Patient Representation:** NFS, ASS, ED, CH

**Practice Representation:** RB Practice Manager

**3. Approval of the Minutes from the Meeting held on 14<sup>th</sup> September 2022.**

There were no issues raised on the Minutes. BW proposed approval which was seconded by DM. The Minutes were signed by the Chair, JG, as being a true record of the proceedings.

**4. Action Log Update.**

- The Secretary, JB, informed the members that he had to update the website, but this will be done before the end of the year.
- Defibrillators. The Secretary, JB, has continued to check and report on the defibrillators throughout 2022. In February 2023 the 5 units will need new pads fitted as the expiry date would have been reached. The members indicated that as this were for the benefit of the whole community, we should approach the Parish Council for funding these pads and for monitoring/reporting the condition of them as and when requested by the necessary body.

## 5. Practice Update.

The Practice Manager had sent to the Secretary, JB, the following update:

- **Registered Patient Numbers**

As of 1<sup>st</sup> November registered patient numbers stand at 8265, which is a further increase. The Secretary, JB, informed the members that at the end of 2013 the patient numbers stood at 6531. The numbers have increased due to:

- the increase in new housing developments in Tutbury and the surrounding area.
- the surgery, being a teaching practice, means that patients from other areas within East Staffordshire can apply to register at the practice.

Naturally, this constant increase in numbers has led to many issues in particular lack of space, being unable to expand the building, and getting appointments.

Long discussion on this topic especially regarding the waiting lists to get an appointment and the members would like to see a complete breakdown on patient numbers based on geographical residential address. Also a better understanding on what it means to be a teaching practice and the demands it places on staff.

Also, the members touched on the reality of a new site with the topic of S106 monies being raised. This was a topic raised many times at the East Staffs Patient Board and District Group and it was very difficult to pin down who was responsible for this topic especially now with have the new Integrated Cares System/Board

- **Staff**

Paula Lambe has now started in her new role as Care Co-ordinator and hopefully those patients she has had contact with have found the service and her assistance helpful. It was agreed it would be good to invite Paula to our meeting where she can describe her role in more detail and where the patient forum can assist.

**Action:** The Secretary to send an invitation to PL to attend the January 2013 meeting.

Caroline, the Admin Assistant has unfortunately now left the practice and at the end of the following week we will be saying farewell to Fran, the Data Quality Administrator. Fran is moving to Queens Hospital to be a Healthcare Support Worker and we wish her well in her new career.

Arwen has now started University twice a week and is enjoying her new role as Nurse Apprentice. The members were pleased to hear this and it showed the benefit of

taking on someone from school as an apprentice and seeing how she has grown into her new roles which of course includes the taking of bloods.

Unfortunately, the practice hasn't been able to appoint a replacement for Dr Skinner. As mentioned in September the surgery now has a new registrar, Dr Ife Ogunduyilie who is a local person. Dr Ife will be with the practice until August 2023. Dr Ife also knows the registrar at Dove River very well. We have also recruited a new salaried GP Dr Olu Adeniyani, who lives in the area approx. 45mins-1hour away. Dr Olu covers 4 sessions a week on a Wednesday and Thursday. Some of the members present indicated that they had received excellent care from Dr Ife

- **Mask Wearing**

We are still wearing masks at the surgery and masks are still mandatory for patients when entering the building unless they are exempt. Could we please ask patients when attending the surgery to please bring a mask with them.

- **Waiting Room**

The practice has rearranged the waiting room slightly to make more chairs available for patients when visiting the surgery. There is still a degree of social distancing between the chairs but hopefully patients have found the additional chairs useful. Some chairs have been allocated to other services such as the Health Clinics and Physiotherapist and these have been marked accordingly.

- **Flu Vaccinations**

As is the case with all East Staffordshire Surgeries the flu vaccinations this year are not being carried out by the surgeries but have moved to the COVID Vaccination Centre at Pirelli Stadium. This is to reduce pressures on surgeries and allow both the COVID boosters and flu vaccinations to be given at the same time. Naturally flu vaccinations are also available elsewhere within the community such as pharmacies.

To end. We would all like to wish everyone a very happy Christmas. We know it seems a little early. We, as a practice, thank you for your patience and support over the last 12 months, there have been a few changes and we would like to say thank you for your continued support.

## **6. COVID Vaccination Programme Update**

The Pirelli vaccination centre has now started the autumn/winter COVID and flu vaccinations. As mentioned in 5 above this year the flu will be given, in most

situations, at Pirelli instead of GP surgeries. We are initially targeting the 65+ age Cohort for their Autumn Boosters, using the New MODERNA BIVALENT Vaccine. This vaccine specifically targets the two Covid Virus strains, the Delta and Omicron which is the one that has been in the national press recently. Arrangements are also in place for those residents within care homes and the housebound. Unfortunately uptake has been very slow, and some clinics planned have been cancelled. The centre will be operating up to Christmas and then hopefully restart in January 2023.

## 7. Quiz Night Update

The Forum held a quiz night on 30<sup>th</sup> September. As in July this was held in the Tutbury Village Hall with the decision taken to not provide food on the night, but people can bring their own food and drink. There was a great turnout with 64 people taking part. As agreed by the Forum members, at the meeting in September 50% of the monies taken went to the Scropton Riding School for the disabled. The Secretary has delivered the cheque and letter and those at the centre were extremely grateful. Another quiz night is planned for the 18<sup>th</sup> of November, again at the Village Hall and with people bringing their own food and drink. Again the members present agreed that 50% of the monies taken would go to charity which on this occasion will be the YESS organisation based in Uttoxeter.

**Update: The quiz was a success. 80 took part, and £252 was raised. £130 was donated to the YESS organisation on the night, which had sent a team. The payment was given to the CEO who signed a letter of receipt.**

## 8. District Patient Engagement Group Meeting update

Since the last Forum meeting there have been 3 District Group meetings

Thursday September 15<sup>th</sup>

Thursday 6<sup>th</sup> October, additional meeting

Thursday 27<sup>th</sup> October

The September meeting followed the normal agenda. However, following the discussions under Any Other Business it was agreed that there would be an additional virtual meeting, via Zoom, on **Thursday October 6th** starting at 6.30pm. The additional meeting was to discuss Social Prescribers, Care Coordinators, Face-to-face Meetings and the running of PPG's. This additional meeting was informative covering all the topics mentioned above.

As from the 13<sup>th</sup> of October social prescribing will be operated from the Burton Albion Community Trust who will respond to the East Staffs Primary Care Network. The two existing social prescribers transferred to Burton Albion as from that date. Advertisements for the additional social prescribers had been issued and the interviews were taking place during November.

The meeting on 27<sup>th</sup> of October followed the usual agenda including feedback on the meeting held by the District Chair and Vice-Chair with Northgate PPG regarding the running of PPG's

It was also agreed that from January 2023 all meetings would be face-to-face held between 2pm and 4pm on a Thursday at 6week intervals.

The Forum members can have the approved District meeting minutes circulated or can go onto the East Staffordshire District Patient Engagement Group website details:

<https://www.districtpatientsgroup.org/>

## **9. Update from the East Staffs and Surrounds Diabetes UK Patient Network, (ESSDUKPN)**

JB, Forum Secretary, who is also the Chair of the ESSDUKPN gave the following update:

The East Staffordshire and Surrounds Diabetes UK Patient Network is working to promote support for people with diabetes within the communities of East Staffordshire, Tamworth, Lichfield and Burntwood. Part of this work has, over the years, involved working closely with Burton Albion Community Trust and Burton Albion Football Club including hosting annual diabetes events at their facilities. An example of this was a few years ago, we ran a successful foot care event where the Burton Albion FC academy players had their feet examined by podiatrists to raise awareness of the importance of checking your feet.

As part of my role as an English Football League Diabetes Champion, I have used my contacts at Burton Albion Community Trust to discuss how we, Diabetes UK, and Burton Albion FC could work more closely together.

This resulted in Burton Albion handing over a home game against Charlton on Saturday 12<sup>th</sup> November to our network to promote diabetes and the work we are doing, (this also arranged to coincide with World Diabetes Day which was on the 14<sup>th</sup> December). There was an article produced for the match day programme and

our network and Diabetes UK were promoted by posters/literature within the ground. In addition we were able to have our volunteers carry out a bucket collection as people entered the ground.

We also were given a hospitality table where we invited Pete Shorrick from Diabetes UK Midlands and Eastern Region, representatives from the Primary Care Networks for East Staffordshire and Lichfield /Burntwood, Tamworth Community CIC, and Support Staffordshire, all that we are working closely with. In addition, there were representatives from our network, one being a lady who in 2021 achieved 60yrs living with Type 1 diabetes.

The whole day was a success with an entertaining high scoring game for the 3000 spectators which ended 3-3, A surprise presentation to our network member with the Diabetes medal for 60years as a person with diabetes by Pete and a great total of £514.67 being collected on the day.

## **10 Virtual Group Update.**

No feedback received

## **11. Any Other Business**

There were several topics under this section. Those discussed were:

- **2023 Meeting Dates**

After discussion the following dates and times were agreed upon and these will be sent to JH of the Village Hall for confirmation of the room booking

Wednesday 11 <sup>th</sup> January	2pm - 4pm
Wednesday 8 <sup>th</sup> March	2pm - 4pm
Wednesday 17 <sup>th</sup> May	6.30pm – 8.30pm
Wednesday 12 <sup>th</sup> July	6.30pm – 8.30pm
Wednesday 13 <sup>th</sup> September	2pm – 4pm
Wednesday 15 <sup>th</sup> November	2pm – 4pm

The 2 evening meetings have been set to see if it is possible to attract new members who cannot attend during the day. MB suggested we contact the de Ferrers sixth form to ask if any students, who are patients of Tutbury Practice, could be released to attend the meetings. This could be of interest to those students who wish to follow a career path in health and social care. MB will send the contact details to the

Secretary, JB. This had proved successful when looking for sixth form students to attend the Rolleston Parish Council.

- **January 2023 AGM and Committee Elections**

The meeting will start with the Annual General Meeting and Election of Officers to serve for 2023. The nomination papers for the positions of Chair, Deputy Chair and Secretary will be sent out with these draft minutes.

- **Speakers for the 2023 Forum Meetings**

The members present suggested the following:

PL Care Co-Ordinator, Practice Registrar, Clinical Pharmacist, and Nurse Manager

- **Ideas for 2023**

Now that some sort of normality is now in place it was agreed to hold the following Health and Wellbeing Event incorporating the former Carers Event  
A Prostate Event, in the past this had proved extremely popular at a Burton surgery.  
Continue with the bimonthly quiz nights in the Village Hall. First quiz for 2023 will be on Friday 20th January 2023 between 8pm and 10pm in the Main Hall.

## **12. Date of the Next Meeting**

The next meeting will take place on Wednesday 11<sup>th</sup> January 2023. This will be a face-to-face meeting held at Tutbury Village Hall between 2pm until 4pm. It will start with the AGM and election of the officers to serve for 2023. The meeting was then closed by the Chair, JG, who thanked all members for their contributions to the discussions at the meeting and throughout 2022.

Greetings of the Season to all our members and the Practice.